

CODE E2

BUDGETING

Policy

The budget is a policy document that reflects the goals of the School District. It is the policy of the Chittenden South Supervisory Union and its member school districts (Charlotte, Hinesburg, Shelburne, Williston and Champlain Valley Union) to develop school budget(s) that reflect the district's goals in improving student achievement as outlined in its action plans and to ensure responsiveness to community needs.

I. Preparation

The superintendent will develop an annual calendar for budget development. The calendar will provide sufficient time for:

- A. Establishing budget priorities based on ongoing consultations with school employees, parents, students and other citizens;
- B. Preparing budget requests by administrators and staff
- C. Budget proposal preparations;
- D. Public hearings and informational meetings prior to formal adoption of a budget proposal by the board.

II. Approval

The budget will be presented by the board for approval by the voters at the annual meeting of the district. Preparation of the board's budget presentation and other board strategies for explaining and supporting its budget will be a formal agenda item at a meeting of the board prior to the annual district meeting.

III. Presentation

The board will make presentations. The superintendent will provide guidelines as to the content and format for the board's presentation.

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	Date Warned	Date Adopted
Chittenden South Supervisory Union	12/30/05	1/11/06
Champlain Valley Union High School	1/25/2006	2/8/2006
Charlotte School District	1/27/2006	2/7/2006
Hinesburg School District	1/25/2006	2/8/2006
Shelburne School District	1/25/2006	2/8/2006
Williston School District	1/25/2006	2/8/2006

Legal Reference(s): 16 V.S.A. §563

Cross Reference: *Financial Accountability, General (E3)*
Financial Reports and Statements (E4)